



TRAINING OF TALLY PACKAGE

DURATION: 30 HOURS

FOR WHOM:

For those who have accounting knowledge and want to present accounts in Tally up to final submission of accounts.

ENTRY REQUIREMENT:

10th Pass

COURSE OVERVIEW:

Trainee will be able to use the tally accounting software independently to use and present the accounting report through tally.

COURSE CONTENT:

1. Company account Creation.
2. Accounts Tree Creation (Ledger account)
3. Data Entry Transaction
4. Bank Reconciliation
5. Payroll
6. GST reporting
7. Financial reporting

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& BECOME A
PROFESSIONAL**





MEDIUM OF INSTRUCTION:

English & Tamil

TEACHING METHODOLOGY:

Face to Face Classroom Training / Online (Zoom)

LEARNING ENVIRONMENT:

Our class rooms are well equipped air-conditioned with audio and video with free Wi-Fi.

QUALIFICATION / EXPERIENCE:

Well experienced, qualified and friendly facilitator

KEY PERSON IN CHARGE:

Mr. Vaidyanathan

CLASS SIZE:

UPTO 15 STUDENTS

FACILITATOR/LEANER RATIO

1:15

COURSE ATTENDANCE:

100%

ASSESSMENT ADVICE:

Written Test and Case Study

COURSE FEE:

INR 5,000/-

CERTIFICATION:

Based on the successful completion of the course and assessment a certificate of course completion will be awarded to the trainee.

CONTACT

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