

FOR WHOM:

Individuals with little to no prior knowledge of accounting ,those currently pursuing studies in finance, business, or related fields, looking to enhance their academic knowledge with practical skills, professionals seeking to transition into an accounting or finance role from a different career path, supervisor, Individuals preparing for entry-level accounting positions who want to stand out in the competitive job market and who with to improve personal management skills and accounting concept to use in their business.

ENTRY REQUIREMENT:

- · Minimum 12th standard pass
- · Preferably with Basic Accounts Knowledge
- · Basic Computer Knowledge
- · Able to understand, read and write English

COURSE OVERVIEW:

This Preparation for Accounting Course is designed to equip you with essential accounting knowledge and practical skills. Perfect for beginners or those looking to refresh their understanding, this course covers core concepts in a clear and straightforward way, helping you gain confidence and be well-prepared for more advanced studies or accounting roles.

Learn the core principles of accounting, including the accounting cycle, double-entry system, and fundamental financial statements.

Understand how to accurately record, categorize, and manage financial transactions to maintain complete and reliable financial records.

Gain insight into the main financial statements (balance sheet, income statement, cash flow statement) and learn how to interpret them to assess a company's financial health.

Course

Learn to analyse simple financial data and calculate key ratios, enabling you to make informed financial decisions.

Budgeting and Forecasting Basics

Discover the fundamentals of creating budgets, forecasting expenses

COURSE CONTENT:

- 1. Introduction of Accounting
- 2. Accounting concepts and Standards
- 3. The Role of an Accountant
- 4. Payment, Receipt, Journals and Subsidiary Books
- 5. Profit and Loss Account
- 6. Balance Sheet
- 7. Cash Flow
- 8. Variance analysis and reporting

COURSE FEE INCLUSIVE OF GST:

Rs.7,500/-

COURSE DURATION:

100 hours



MEDIUM OF INSTRUCTION:

English

TEACHING METHODOLOGY:

Face to face classroom teaching / Online

LEARNING ENVIRONMENT:

Our ergonomically designed class rooms are fully air-conditioned, equipped with white boards, audio/video equipment's and free Wi-Fi.

QUALIFICATION OR EXPERIENCE OF FACILITATORS:

A facilitator & assessor of this course will possess the following:

- 1. Bachelor Degree in Accounting
- 2. At least xx years of relevant working experience.

KEY PERSON IN CHARGE:

CLASS SIZE:

15

FACILITATOR/LEARNER RATIO:

1:15

COURSE ATTENDANCE:

90%

ASSESSMENT ADVICE:

Passing Mark: Minimum 75 % (Theory: Minimum 50% & 25% Assignment)

Call: (+91) 95666 16817

enquiry@rmskytech.com

CERTIFICATION:

- · Based on the successful completion of the course and assessment, a certificate of achievement endorsed by RM Sky Tech, will be awarded to the trainee
- E-cert Available
- Course Fee paid in Full
- Minimum Attendance of 90%
- Pass all the subjects.

COURSE VENUE:

No.16, 1st Cross Street, Anna Nagar, Puducherry - 605005 (Near IG Square)

WE ALWAYS

LIVER more than **EXPECTED**





Call: 0413 - 2252 517

www.rmskytech.com

enquiry@rmskytech.com

TRAINING FEATURES

TAILORED COURSE CONTENT | FLEXIBLE CLASS TIMINGS | ONLINE CLASSES STEP BY STEP | WEEKEND CLASSES | INTERACTIVE | LIVE DEMO and many more

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VER 1.01 REV 01 EFFECTIVE DATE: 01 NOV 2024

